ARCHON PRINT SHOP CONTROL SHEET Artist # *Artist#*

|  |  |
| --- | --- |
| Artist Name: Click or tap here to enter text. | Agent's Name: Click or tap here to enter text. |
| Address: Click or tap here to enter text. | Address: Click or tap here to enter text. |
| City, State, ZIP: Click or tap here to enter text. | City, State, Zip: Click or tap here to enter text. |
| Phone: Click or tap here to enter text. | Phone: Click or tap here to enter text. |
| E-Mail Address: Click or tap here to enter text. | Ok to release name/address to other cons? [ ] YES [ ] NO |

# MAKE CHECK PAYABLE TO: [ ]  ARTIST/[ ]  AGENT MAIL CHECK TO: [ ]  ARTIST / [ ]  AGENT [ ] PRO / [ ] NON-PRO

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  In  | Quantityof Prints | Title | Out | QuantitySold | Price | Total |
| 1 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 2 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 3 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 4 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 5 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 6 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 7 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 8 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 9 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 10 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 11 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 12 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 13 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 14 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |
| 15 |  | *Q*uantity | Click or tap here to enter text. |  |  | *Price* |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Space Reserved: | Panels *Panels* | Table *Tables* | Check# *Check#* | Total Sales | $ |
| Money Received: | Hanging Fee: |  |  | 10% Commission(-) | $ |
|  | Return Postage: |  |  | Net Sales | $ |
| Money Due: | Hanging Fee: |  |  | Money Due(-) | $ |
|  | Return Postage: |  |  | Net Due Artist | $ |